

# MEETING MINUTES

## OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

**May 19, 2017**  
**1:00 - 3:00 PM**  
**OHSU School of Nursing, Room 550**  
**Portland, OR**

### ATTENDEES

### APOLOGIES

#### In Person

#### Phone

#### Not Present

Caryn Wheeler

Jenny Faith

Alexander LaVake

Brian Johnson

Laura Spaulding

Curtis Cude

Dianna Pickett

Marti Franc

Mireille Lafont

Jana Peterson-Besse

Marie Harvey

Kurt Ferré

Loyal Garrigues

Robb Hutson

Mohamed Alyajouri

Katherine Bradley

Philip Mason

Lindsey Adkisson

Nadege Dubuisson

Mitch Haas

Samantha Schafer

Rebekah Bally

Danna Drum

Robi Ingram-Rich

Tom Engle

Tamara Falls

**Staff**

Jessica Nischik-Long

Kim Krull

**Guests**

Nick Stevenson (by phone)

**MEETING ACTIONS**

<i>Due Date</i>	<i>Action</i>	<i>Person(s) responsible</i>
ASAP	Solicit conference sponsorships with goal of having a significant number of sponsors in place by the end of June	All Board members
ASAP	Forward call for abstracts to other colleagues, list serves	All board members

**DETAILS AND BACKGROUND**

**Call to Order - Dianna Pickett**

Meeting called to order at 1:20 PM due to technical difficulties with the phone/zoom system.

- Introductions/Roll call
- News
  - Robi was surprised with the Public Health Nurse award at the Nursing Conference
  - Mohamed was elected to the Portland Community College Board

#### **April Board Meeting Minutes – Tamara Falls** – Information and Adoption (Vote)

- The April Board meeting minutes were erased from Tamara's computer; the Board was asked to read the notes carefully to check for errors as they were re-written after the meeting. Caryn noted that she was not present in person as reflected in the notes; she was present by phone.

**\*Motion to accept the minutes with the change to Caryn's attendance status, second: Ayes all, motion carried.**

#### **Program Committee – Marie Harvey** – Information and Discussion

- Call for abstracts is open May 1 to June 12
- Early bird conference registration opens Aug 1. Registration rates will rise after that.
- Pre-conference workshop - on Sunday before the meeting 10/8 - topic is public health literacy, OSU faculty will be presenting.
- Closing Plenary Panel - topic will be social determinants of health through the lens of equity and social justice: sub topics include: housing, reproductive health, environmental health, and food insecurity

#### **Executive Director Report – Jessica Nischik-Long** – See written report (addendum)

- Jessica sent out a written report for the Board to review prior to the Board meeting.
- Caryn responded to Jessica's request for an OPHA Board Member to present OPHA's local health department accreditation work at the annual APHA conference. Caryn is willing to present on behalf of OPHA and is open to input from anyone else who is attending the APHA conference.

#### **Equity Training – Tamara Falls** -Information and Discussion

- First in a three-part series
  - Part 1: Exploring Cultural Competency: Understanding the Dynamics of Difference
  - Part 2 will cover population background information and data
  - Part 3 will cover institutional racism

#### **Update on Oregon Coalition of Prevention Professionals (OCP) & Creating a New Section** – Nick Stevenson and Lindsey Adkisson

- Nick works with Deschutes County Public Health and is involved with substance abuse prevention programs. Due to the change at the State level and substance abuse moving into the category of public health, it makes sense for OCP to join OPHA.

- The OPCC section of OPHA hopes to hold the first meeting soon. A request was made to starting to spread the word to OPHA members working in the substance abuse field, who may want to join the section.
- Jessica suggested Nick request that OCPP members interested in joining the OPHA section join OPHA first, and not select a section, then once 10 people have joined they can create the new OCPP section.
- Lindsey said there is still some question regarding whether this section will include mental health/behavioral health or will it be focused on drug and alcohol. Caryn suggested behavioral health and substance abuse be a combined effort as an example to break down silos and provide more comprehensive approaches to public health.
- Katherine also recommends we are purposeful in ensuring this new section has representation on the Board to help inform strategic direction moving forward.

**Treasure's Report - Brian Johnson** – Information and Adoption (Vote)

- Brian anticipates OPHA will drop below 6 months' reserve threshold soon, however, expenses are still on target and overall OPHA is still in good shape financially.
- Reminder to encourage memberships and conference sponsorships.

**\*Motion to accept the Treasure's report, second. Ayes all, motion carried.**

**Committee Reports:**

- **Development Committee—Katherine Bradley** – Information and Discussion
  - Katherine reminded the group that the goal is to have sponsorships in place by June. Katherine will send out the example ask emails and letters.
- **Membership Committee – Rebekah Bally** – Information and Discussion
  - Organizational membership is now live on the website.
  - Sample "Ask" language was sent out via email to Board members. Still encouraging conference sponsorship asks first then approaching about organizational memberships.
  - Membership committee is also approaching all public health departments to ask about organizational memberships.
  - Reminder - there are two levels of organizational membership, breakpoint is 25 employees - if you have over 25 employees the cost is \$500, less than 25 it's \$250.
- **Policy Committee – Jessica Nischik-Long** – Information and Discussion
  - The Executive Committee voted to endorse HB 2645A which establishes a statewide drug take back program. Endorsement was requested prior to May 19<sup>th</sup>.

**\*Motion to extend the meeting 10 minutes longer to allow for final updates; second, Ayes all. Motion carried**

**New Business, Coalition & Section Updates – Dianna Pickett** – Information & Discussion

- Layla updated on Nursing Conference 5/15. The conference was a success and the venue at The University of Portland was very nice. Robi was given the Public Health nurse award. The event had around 72 attendees.

- Health education and promotion section volunteers will have an event this Sunday, with 130 registered so far. The event includes a workshop on informational interviewing and an interview panel with public health professionals. This event is in partnership with health promotions group at PSU.
- The Disability section has a webinar on May 30 on inclusion of people with disabilities with information regarding use of community health inclusion indexes and tool for assessing community's accessibility. They encourage professional planners to attend as this is a great tool to help bring the disability access discussion to city/county planning.
- Rebekah asked if a task list could be sent out before next meeting.

**Adjourn - Dianna Pickett**

**Motion to adjourn the meeting; second. Ayes all. Motion carried. Meeting adjourned at 3:15**

**UPCOMING BOARD SCHEDULE:**

Board Meeting, Friday, June 16, 1-3pm, Lane County Public Health and Human Services, Room 258, 151 West 7<sup>th</sup> Avenue, Eugene, OR 97401

Board Meeting, Friday, July 21st, 1-3pm, location TBD

Other Upcoming Meetings:

Development Committee meeting, Tuesday, May 23, 1:00 – 2:00

Policy Committee Meeting standing call, Fridays, 8:00 – 8:30 during the Legislative Session

Program Committee, Friday, June 9, 9:00 – 10:00

**ADDENDUM EXECUTIVE DIRECTOR'S REPORT:**

**Executive Director Report – Jessica Nischik-Long – Information and Discussion**

- Strategic Planning committee is convening. Current members are Philip, Dianna, Tom and Marti. If you are interested in joining the group, please let Jessica know.
- Conducted the APHA funded Accreditation Readiness Workshop on May 8, "Maximizing PH Capacity and Outcomes: Leveraging the PHAB Standards to Optimize Oregon's PH Modernization Initiative". The workshop was held at the Marion County Public Health site in Salem. It was well attended with 21 people attending in person and two participated remotely although 9 were registered to do so. Individual technical assistance sessions with the consultants/presenters, Marni Mason and Susan

Ramsey, are covered by grant funds. As of May 11, two counties have expressed interest and are in the process of setting those up. The grant will end June 30.

- Note that OPHA was invited to attend the APHA annual meeting to present on this work, but we did not budget for Jessica to attend. Tom Engle, our ARGCC, is not able to present in her stead because the time conflicts with a meeting he is required to attend. Dianna Pickett is not attending the meeting this year, so cannot present either. If you are attending and might be able to present the material on OPHA's behalf, please let Jessica know.
- The Health & Planning Roundtable, the primary event for the Planners4Health grant organized by Oregon Chapter of American Planning Assoc (OAPA) was held May 18 in Eugene. Jessica attended along with several other OPHA members. The event brought together land use planners, public health professionals and other community members to discuss ways we can improve population health via better, more thoughtful land use planning.
- Signed onto a letter with nearly 800 other organizations in support of increasing the fiscal year 2018 funding for the Departments of Labor, Health and Human Services, Education and Related Agencies